

South Dakota Brand Board
Meeting Minutes
August 12, 2015

The South Dakota Brand Board met on August 12, 2015. Members present were Wanda Blair, Bart Blum, Scott Vance, Lyla Hutchison, and Myron Williams. Debbie Trapp, Dan Bothwell, Dani Hanson, Miranda Craig, Bob Mercer, Silvia Christen, and Marc Walgren were also present.

Pres. Blair called the meeting to order.

Motion by Vance to adopt the agenda, second by Hutchison. Motion carried.

Marc Walgren, from Mitten Software, demonstrated the usefulness of a tablet for the computerized tally program. Marc also explained why it is necessary to update the software used for the brand and the inspection programs.

Correction to the July 1, 2015 Regular Meeting Minutes – Hold #252 was for 13 horses. Motion by Williams to approve minutes of the July 1, 2015 Regular Meeting as corrected, second by Blum. Motion carried.

Trapp presented financial information for period ending July 31, 2015. Fund Balance - Brand Fund \$1,303,797.25; Brand Inspection Fund \$430,102.57; Theft and Prevention Fund \$200,453.86. Motion by Hutchison to approve Financial Report as of July 31, 2015, seconded by Blum. Motion carried.

Bothwell presented the Brand Inspection Report as of July 31, 2015: Livestock Markets – 38,648 head; Locker Plants – 403 head, Locals – 23,787, Lifetime Horse Permits – 134 head, for a total of 62,972 head. Total head inspected for period ending July 31, 2014 was 60,681.

Director's Report: Trapp reported on the International Livestock Identification Conference that she and Chief Bothwell attended.

FY 17 Budget: Trapp presented the Proposed FY 17 Budget of \$2,118,159. The expense of publishing the brand book and software upgrades in FY 16 are not included in FY 17 budget. Funds are projected to be needed from current Fund Balance for operating expenses. After discussion, motion by Blum to accept the Proposed FY 17 Budget, second by Hutchison.

Legislative Items: Trapp presented the Board with a list of the current fees for services provided by the Brand Board and a list of maximum fees allowable as set forth in SDCL 40-18-16. Current fees are at the maximum allowable amount. Motion by Hutchison to draft legislation for changing the fee structure, second by Williams. Motion carried.

Open Comments: Sylvia Christensen commented on upcoming Stockgrowers Convention on October 1 and 2, 2015, Missing and Stolen Report; Meeting Agenda.

Next Brand Board meeting is scheduled for Wednesday, September 16, 2015 at 10:30 a.m. CT.

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Motion by Williams to enter into executive session pursuant to SDCL 1-25-2 (1 & 3) personnel and legal at 12:15 p.m., second by Blum. Motion carried. The meeting came out of executive session at 1:05 p.m.

Motion by Blum to raise the Director's salary by 3.5%, second by Vance. Motion carried.

Motion by Williams to adjourn the meeting, second by Hutchison. Motion carried.

Wanda Blair, President

Debbie Trapp, Executive Director

These minutes were filed for the record on _____.

DRAFT