

State Brand Board Minutes of the Meeting May 22, 2013

The South Dakota State Brand Board met on May 22, 2013 at the State Brand Board office in Pierre, SD. Member present were Wanda Blair, Bart Blum, Curt Mortenson, Scott Vance and Lyla Hutchison. Harold Deering, Debbie Trapp, Wray Shouldis, Courtney De La Rosa, Sylvia Christen, and Bob Mercer were also present.

Pres. Blair called the meeting to order at 10:30 a.m.

Motion by Blum to adopt agenda, seconded by Hutchison. Motion carried.

Motion by Vance to approve the minutes of the March 22, 2013 Regular Meeting and March 22, 2013 Administrative Rules Hearing, seconded by Blum. Motion carried.

Trapp presented financial information for period ending April 30, 2013. Fund Balance - Brand Fund \$746,752.55; Brand Inspection Fund \$383,432.57; Theft and Prevention Fund \$109,477.21. Revenue for March/April 2013 - \$194,696.00. Expenses for March/April 2013 - \$277,075.00. Brand Inspection revenue - \$190,059.00 and expenses - \$204,294.00 for March /April 2013. Motion by Hutchison to approve Financial Report as of April 30, 2013, seconded by Mortensen. Motion carried.

Trapp reported on brand program: During March and April 2013, there were 132 brand applications, 59 new brands, 81 brand transfers, and 7 brand books sold.

Directors Report: Trapp attended Full Time Inspectors meeting held at Philip Livestock Auction; Inspection Fee information has been updated with USDA Packers and Stockyards; Attended the SD Livestock Auction Markets Association Annual Meeting; Notices have been sent to 18 Horse Camp Owners and Managers regarding Annual Horse Permits; Mileage bonus was paid to inspectors; Met with representatives of Bureau of Information and Technology regarding tally software for brand inspectors; Working with ERC Computing Services, LLC on developing computerized market clearances.

Chief Brand Inspector's Report: Shouldis presented information for inspections reported in March and April 2013, livestock markets – 168,486 head, locker plants – 941 head, locals – 48,977 head for a total of 218,404 head vs 208,359 head in March and April 2012. Total head inspected year to date is an increase of 171,278 head as compared to total head inspected for the same time period in 2012. There were 3,919 holds in March and April 2013 and 14 unresolved holds that came into the office in the amount of \$10,578.00. Six reported recovered strays in March and April 2013.

Discussed contracting with ERC Computing for software and installation to be used by inspectors at livestock markets. Initial setup cost would be paid from Theft and Prevention Fund and the amount of contract is not to exceed \$32,000.00. Motion by Mortenson to authorize Director to enter into contract with ERC Computing subject to any changes deemed necessary by Council and Director, seconded by Blum. Motion carried.

After calling for open comments and receiving none, Pres. Blair recessed the meeting at 11:20 a.m. Meeting resumed at 11:25 a.m.

Motion by Mortenson to go into executive session pursuant to SDCL 1-25-2 (1) personnel issues at 11:26 a.m., second by Blum. Motion carried. The meeting came out of executive session at 11:45 a.m.

Pres. Blair recessed meeting for lunch at 11: 45 a.m.

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Meeting resumed at 1:00 p.m.

Motion by Mortenson to proceed with converting temporary staff assistant position to permanent position subject to Bureau of Human Resources policies and regulations, second by Hutchison. Motion carried.

Hold Hearing BB151 – Faith Livestock: As no owner came forward to prove ownership of one black cow, Mortenson moved to escheat \$556.06 to the Theft and Prevention Fund, seconded by Blum. Motion carried.

Hold Hearing BB152 – Burke Livestock: Shouldis reported he has verified ownership and funds will be paid out to Doug Janousek in the amount of \$816.09 for one red cow.

Hold Hearing BB 173 – St Onge Livestock: As no owner came forward to prove ownership of one cow, Mortenson moved to escheat \$618.72 to the Theft and Prevention Fund, seconded by Vance. Motion carried.

Hold Hearing BB 180 – Belle Fourche Livestock: As no owner came forward to prove ownership of one black yearling heifer, Vance moved to escheat \$955.76 to the Theft and Prevention Fund, seconded by Hutchison. Motion carried.

Hold Hearing BB181 – Faith Livestock: As no owner came forward to prove ownership of the black cow, Blum moved escheat the \$990.57 to the Theft and Prevention Fund, seconded by Mortenson. Motion carried.

Next meeting scheduled for July 31, 2013 at 10:30 a.m. CDT.

Motion by Vance to adjourn the meeting, seconded by Blum. Motion carried and meeting was adjourned at 1:26 p.m.

Director

President

These minutes were filed for the record on _____.